

SCHEDULE – III

FORM – A

Form referred to in Rule 4 (b) of the Assam Industrial Employment (Standing Orders Establishment other than Plantations) Rules, 1947.

Matters which shall be provided for in the Standing Orders.	Reference the paragraph or clauses of the Standing Orders where provided.
1. Classification of workmen, e.g. whether permanent, temporary, apprentice, probationers or badlies.	3.
2. Manner in intimating to workmen periods and hours of work, holidays, pay-days and wage rates.	12.
3. Shift Working.	8.
4. Attendance and late coming.	9.
5. Conditions of procedure, in applying for, and the authority which may grant, leave and holidays.	12.
6. Requirement to enter premises by certain gates and liability to search.	4,19.
7. Closing and re-opening of sections of Industrial Establishment, temporary stoppages of work and the rights and liabilities of the employer and workmen arising therefrom.	22.
8. Termination of employment, and the notice thereof to be given by the employer and workmen.	26.
9. Suspension or dismissal for misconduct, and acts or omissions which constitute misconduct.	32,33.

<p>10.Means of redress for working against unfair treatment of wrongful exaction by the employer or his agents or servants.</p>	<p>38.</p>
<p>11. Any other matter which may be prescribed.</p>	<p>47, 48, 49 & 50.</p>