

GOVERNMENT OF ASSAM
LABOUR WELFARE DEPARTMENT
OFFICE OF THE ASSAM BUILDING AND OTHER CONSTRUCTION WORKERS'
WELFARE BOARD, GOPINATH NAGAR, GUWAHATI-16

eCF No. 598461/10

From :- **Smti Ishanu Shah**
Deputy Labour Commissioner, Assam
-cum-
Deputy Chief Executive officer, Assam Building & Other
Construction Workers' Welfare Board, Gopinath Nagar, Guwahati-16

To :- Labour Officer -cum- Registering Officer(Beneficiary Registration), Diphu

Sub :- District scrutiny committee approved list

Ref. :- Your Letter No .

1.LW/DIP/BOCW/2/2013 dt.12.10.2023

2.LW/DIP/BOCW/2/2013/338 dt.27.06.2023

Please find attached the guidelines regarding the required attendance of members during meetings of the District Scrutiny Committee. However, upon reviewing the letters you have submitted concerning medical assistance, it has come to our notice that some members of the committee have signed the final list of beneficiaries **without affixing their official seals**.

Hence, in this regard I kindly request you to submit a revised list that adheres to the guidelines, ensuring proper representation and the inclusion of official seals from the relevant committee members. Additionally, please provide the minutes of the District Scrutiny Committee meeting, along with the attendance sheet, categorized by the respective benefits.

This is for your information and necessary action.

Encl: Copy of guidelines

Signed by

Ishanu Shah

Date: 08-01-2025 18:09:00

Deputy Labour Commissioner, Assam,
-cum-
Deputy Chief Executive officer, Assam Building &
Other Construction Workers' Welfare Board,
Gopinath Nagar, Guwahati-16

Memo No. 598461/10 (A-C)

Copy to:-

1. The Hon'ble Chairman, Assam Building & Other Construction Workers' Welfare Board (ABOCWWB), for favor of kind information.
2. Labour Commissioner, Assam, -cum- Member Secretary, Assam Building & Other Construction Workers Welfare Board, Gopinath nagar, Guwahati-16, for kind information.
3. The Website Management branch for uploading in the official website

eSigned

Deputy Labour Commissioner, Assam,

-cum-

Deputy Chief Executive officer, Assam Building &
Other Construction Workers' Welfare Board,
Gopinath Nagar, Guwahati-16

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Guidelines for selection of beneficiaries under various scheme of Building & Other Construction Workers' Welfare Board

1. To apply for any benefit under the Building & Other Construction Workers Welfare Board, the construction worker must be registered under the Building & Other Construction Workers (RE&CS) Act, 1996 read with Assam Rules 2007 (as amended 2017)
2. The registered worker (including his dependent/nominee in certain cases) must apply for various benefits in prescribed format only through online mode by visiting labourassam.com.
3. The prescribed formats for various benefits are available in the website of the department which may be download (<http://labourcommissioner.assam.gov.in>).
4. The Scrutiny Committee constituted with members as indicated below, shall scrutinize the applications for Registration and benefits and also shall select beneficiaries for Skill Development Training under the Board. For the purpose, the Registering Officer shall form a Scrutiny Committee at his level with the following members.
 - i) Representative of MLA/MP.
 - ii) Local P.R.I members.
 - iii) Executive Engineer PWD (Roads & Building) or his representative.
 - iv) Representative of any other Works department
 - v) Joint Director, Health and family Welfare or his representative
 - vi) Inspector of School or his representative
 - vii) President/Secretary or Executive Member of registered Trade Union working for construction workers. (one member from every such trade union actively functioning in the district/sub division/block)
 - viii) The Assistant Labour Commissioner/labour Officer shall be the Chairman of the Committee.
 - ix) Registering Officer shall be the Member Secretary of the Committee.
5. The Scrutiny Committee duly formed by the Registering Officer shall be intimated to the Board Head Office.
6. The Registering Officer shall receive the applications & place the same before Scrutiny Committee every 15 days in case of registration & on monthly basis in case of benefits.
7. The scrutiny of the submitted applications for benefit shall be done within 25th of each month & selected list of beneficiary along with the applications and minutes of meeting with attendance shall be sent to Board Head Office within 5th of the next month (both in hard copy & soft copy) for disbursement of the benefit.
8. The Registering Officer shall prepare two lists, one list of selected beneficiary & another list of rejected beneficiary stating reasons for rejection & send the same to board head office duly signed by the Chairman and Member Secretary of the Committee.
9. The Chairman and Member Secretary of the Committee shall give proper recommendation with full signature on every sheet of the applications & also authenticate all the enclosed documents.
10. The list of the selected beneficiary list & rejected list shall be prepared & duly signed by all the members of Scrutiny Committee with full signature and designation & the list shall be duly forwarded by the Registering Officer within the prescribed time limit and Registering Officer shall write the Minutes & maintain the records of the meeting and Registering necessary action for submitting to the Chairman/Member Secretary of the Board for approval. The Chairman/Member Secretary shall apprise the Board about the amounts sanctioned & disbursed as per recommendation of the scrutiny committee.
11. The selected list of beneficiary along with the documents shall be verified in the Board head office and the Member Secretary & the Chairman of the Board shall disburse the benefit.
12. If any discrepancy found in the submitted applications shall be rejected/ rectified if required at the scrutiny committee level only.

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13. The Scrutiny Committee shall ensure that genuine registered construction workers & their dependents are selected for receiving benefits & no unscrupulous element is deriving the benefit of the welfare schemes meant for registered construction worker only.
14. The selected beneficiary list of benefits shall be displayed in the website <http://labourcommissioner.assam.gov.in> & Registering Officer shall place it before Gram Sabha for transparency.
15. The Scrutiny Committee shall also place the list of selected beneficiaries who had already received the benefits from Assam Building & Other Construction Workers' Welfare Board before the Gram Sabha for their appraisal.

Sd/-

Labour Commissioner, Assam
-Cum-
Member Secretary
Assam Building & Other Construction Workers'
Welfare Board Guwahati-16.

Memo No. ABOCWWB/RM/01/2021/1950-57 Dated Guwahati the 15th Dec' 2021

Copy to:-

- 1) P.S to the Hon'ble Minister, Labour Welfare, Assam, for kind appraisal.
- 2) P.S to the Principal Secretary, Labour Welfare Department for kind appraisal.
- 3) All ALC/LO/LI, for kind information and necessary action-They are directed to re-constitute the District Scrutiny Committee as per new guideline and submit copy to the office for record.
- 4) The President, Assam Rural Estate and Infrastructure Development Association (ARIEDA), for kind information
- 5) The President, Sadou Asom Nirman Sramik Union, Amal Bhawan Chandmari Colony, Pub Nizarapar, Guwahati-3, for kind information
- 6) The Secretary, All Assam Construction Workers Union, GNB Road, Guwahati-3, for kind information.
- 7) The President of United Construction Workers of Assam, ONGC campus, Sivasagar (INTUC), for kind information.
- 8) The President, Assam State Construction & Allied Workers Union (BMS), Guwahati-22, for kind information.



Deputy Labour Commissioner, Assam
-cum- Deputy C.E.O
Assam Building & Other Construction Workers'
Welfare Board Guwahati-16.

o/c

**OFFICE OF THE ASSAM BUILDING & OTHER CONSTRUCTION WORKERS
WELFARE BOARD: GOPINATH NAGAR GUWAHATI-16**

No. BOCWWB/BM/PT.III/2017/ 183

Dated Guwahati the 28th Feb, 2020

From : **Sri S.Z. Hazarika, IAS**
Labour Commissioner, Assam
-cum-
**Member Secretary, Assam Building & Other Construction
Workers' Welfare Board, Gopinath Nagar, Guwahati-16**

To,
✓ The all Assistant Labour Commissioners/Labour Officers and Labour
Inspectors-cum-Registering Officer as the (Beneficiary Registration)

Sub : Guide lines for selection of beneficiaries under various schemes under the
provision of the Building & Other Construction Workers' (RE&CS) Act 1996
and the Assam Rules framed thereunder.

Ref. This office letter no. BOCWWB/BR/01/09/PT-1/12/14884, dtd. 30.11.2017.
BOCWWB/BR/01/09/PT.1/12/2378, dtd. 30.12.2019.

With reference to the aforesaid subject, I would like to inform that the Assam Building and Other Construction Workers Welfare Board in its meeting held on 03.01.2020 vide resolution No. 10 has decided in addition to the existing members in the District Scrutiny Committee two new member has to be included. The Members are- Nominee of Joint Director Health and Family Welfare for scrutinize the applications received under Medical Assistance (Rule 284), Maternity Assistance (Rule 274) and Disability pension (Rule 278). and second from the Inspector of School for scrutinize application received under One Time Educational Assistance (Rule 285).

Encl:- as stated above.

Sri S.Z. Hazarika
28/2/2020
Labour Commissioner, Assam-cum- Member Secretary
Assam Building & Other Construction Workers Welfare
Welfare Board Guwahati-16

Memo No. BOCWWB/BM/PT.III/2017/

Dated Guwahati the Feb, 2020

Copy to:-

1. PS to the Hon'ble Minister, Labour Welfare, Assam and Chairman, Assam Building & Other Construction Workers' Welfare Board Guwahati-16, for kind appraisal to the Hon'ble Minister.
2. The PS to the Principal Secretary to the Government of Assam, Labour Welfare Department Dispur, Guwahati-6, for favour of kind information.

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Labour Commissioner, Assam-cum- Member Secretary
Assam Building & Other Construction Workers Welfare
Welfare Board Guwahati-16

OFFICE OF THE ASSAM BUILDING & OTHER CONSTRUCTION WORKERS'
WELFARE BOARD: GOPINATH NAGAR GUWAHATI-16

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No. BOCWWB/BM/ Pt-III/2017/15

Dated Guwahati 7th Dec, 2018

From : Smti A. Dutta Barua,
Deputy Labour Commissioner, Assam
-cum-
Dy. Chief Executive Officer, Assam Building & Other Construction
Workers' Welfare Board, Gopinath Nagar, Ghy-16

To: The All Assistant Labour Commissioners, Labour Officers and Labour Inspectors
as Registering Officer (Beneficiary Registration)

Sub : Minimum attendance of Members (Quorum) for District Scrutiny
Committee.

Ref : This Office letter No. BOCWWB/BR/01/09/Pt-I/12/14884 dtd-30.11.2017

In inviting reference to the above, you are aware that in the District Scrutiny Committee for selection of beneficiaries of Construction Workers there are four types of representative 1) Public namely MP/MLA/PRI, 2) Labour Union, 3) Line Department and 4) Employers. You are requested to ensure that the representative of minimum three categories are present in the meeting of the District Scrutiny Committee otherwise meeting may be postponed by giving another short date.

It has come to our notice that in some meeting only representative of Union are present. Such recommendations will be returned in future for reconciliation.

You may also fix a particular date/day say 4th Friday of every month for meeting of the Committee & for finalizing the beneficiary. In case 4th Friday falls on a Govt. holiday or meeting could not be convened due to any other unavoidable circumstances a next date may be finalized.

This is for your information and necessary action.

Deputy Labour Commissioner, Assam,
-cum-

Deputy Chief Executive officer, Assam Building &
Other Construction Workers' Welfare Board,
Gopinath Nagar, Guwahati-16

Memo No. BOCWWB/BM/ Pt-III/2017/ 16-18

Dated Guwahati 7th Dec, 2018

Copy to:-

- 1) The Additional Chief Secretary, to the Government of Assam, Labour Welfare Department, Dispur, Guwahati-6, for favour of his kind information.
- 2) The Labour Commissioner, Assam-cum-Member Secretary, Assam Building & Other Construction Workers' Welfare Board Guwahati-16 for favor of kind Information.
- 3) The Private Secretary, to the Honb'le Minister, Labour Welfare, Assam, and Chairman of the Board, for kind appraisal to the Honb'le Minister.

Deputy Labour Commissioner, Assam,
-cum-

Deputy Chief Executive officer, Assam Building &
Other Construction Workers' Welfare Board,
Gopinath Nagar, Guwahati-16