

GOVERNMENT OF ASSAM
OFFICE OF THE ASSAM BUILDING & OTHER CONSTRUCTION WORKERS'
WELFARE BOARD: SHRAM BHAWAN, GUWAHATI-07

File No. 524140/09

Date :

NOTICE INVITING QUOTATION

Sealed Quotations are invited from interested and competent companies/ Distributors / authorized dealers for " Procurement of Laptop" at the. office of Assam Building & Other Construction Worker's Welfare Board, Govt. of Assam

Specification of items along with terms of condition are enclosed as **Annexure I** and which can be downloaded from the website of Labour Commissioner <https://labourcommissioner.assam.gov.in/>

The quotation should reach the undersigned on or before 7days from the date of issue of this notice at the under-mentioned address and the same would be opened on the next day at 10A.M

- **O/o Labour Commissioner, Assam-cum-Member Secretary**, office of Assam Building & Other Construction Worker's Welfare Board, Shram Bhawan . Dr. B.K Kakati Road, Guwahati 07

The quotation received late/incomplete shall be summarily rejected.

Signed by

Anamika Tewari

Date: 24-08-2024 11:36:17

Labour Commissioner, Assam

Cum Member Secretary, Assam Building &
Other Construction Worker's Welfare Board
Shram Bhawan, Guwahati -07

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Annexure I

1. Invitation for bid

Invites bids from bidders in one bid system for the purchase of 1 no of Microsoft Surface Pro 9 laptop in complete accordance with the following details and enclosed tender documents.

2. Schedule of Tender process

The quotation should reach the undersigned on or before 7 days from the date of issue of this notice at the under-mentioned address and the same would be opened on the next day on 10A.M

N.B. In case, the technical bid opening date of tender becomes to be a holiday, then the next working date will be implied.

3. Submission of Quotation

The bidder has to submit the following along with the Quotation at the office of Assam Building & Other Construction Worker's Welfare Board, Shram Bhwan . Dr. B.K Kakati Road, Guwahati 07 before the last date and time of submission of Quotation.

- A. Proof of the Original product from OEM to be submitted along with the Quotation .
- B. The bidder has to submit a completely filled format and attached documents in Annexure –I and Annexure –II.
- C. The Total rate mentioned in Price bid (format provided in Annexure-II) must be including all applicable taxes and charges (GST, transportation charge, etc.)

4. Instructions to Bidders

- i. Office of Assam Building & Other Construction Worker's Welfare Board, Govt. of Assam invites bids in sealed tender in one bid system as per eligibility criteria as specified in this tender document for "Procurement of Laptop"
- ii. Office of Assam Building & Other Construction Worker's Welfare Board, Govt. of Assam reserves the right to alter/ cancel this tender process during anytime without assigning any reasons thereof.
- iii. If L1 bidder fails to provide the items on time as per terms and conditions of supply, the Board has the right to place the order to the L2 bidder with L1 rate and so on .
- iv. The rates quoted by the bidder must remain valid at least for one (1) year from the last date of submission of Quotation.

5. Evaluation of bid

Although it is a one-bid System technical documents will be checked before

considering the financial One.

6. Award of work:

The award of work will be given to bidder on the basis of L1 (lowest cost)

7. Supply, Delivery, Installation of Items

The selected bidder is expected to carry out all activities covering Supply including delivery, documentation, Installation, Testing, and Quality Inspection in coordination with representative of Office of Assam Building & Other Construction Worker's Welfare Board, Govt. of Assam.

- i. The delivery cost has to be borne by the party.
- ii. Supply of required item having the specifications and in quantities as specified by the purchaser as mentioned in this tender shall be complete in all respect within 7 days of receipt of purchase order in good working condition. In case of delay in delivery penalty @ 0.5% per day of the total purchase order value.
- iii. Conduct 100% Quality inspection and testing and ensure that each and every items complies to the specifications given in this tender and ensure that there should not be any physical damage(s) and shall contain all the required item before declaring them as "Ready for delivery".
- iv. The vendor must mention the GSTIN of the firm.
- v. The Delivery Challan, Inspection Report & Acceptance Note will constitute the Final Acceptance of every product supplied as per the work order.
- vi. Office of Assam Building & Other Construction Worker's Welfare Board, Govt. of Assam reserves the right to exempt the penalties, if any and also cancel the tender at any stage, without assigning any reasons thereof and the decision will be final and binding to all.
- vii. The supply should be completed within 1 week from the date of issue of supply order.

8. Paying Authority:

- i. The payment will be paid by the Board after successful supply, installation, and commissioning. However, Payment of the Bills will be done with Good Receipt and satisfactory delivery/ installation/re-installation/ inspection/ performance report of Items from the authorized official.
- ii. Bills in question should be submitted in duplicate copies for further necessary action. Warranty documents should be provided with proper seal and signature.
- iii. Advance Payments will not be made.

9. Items and specifications.

A. LAPTOP(Microsoft Surface Pro 9 QEZ 00048)

Processor	Intel Core i5, 12 th Generation, 4 5-1235U, 10C / 12T, 10-core/12-thread,12 MB cache, Up to 4.4 GHz max boost
Motherboard	OEM Motherboard with OEM logo embossed on the motherboard (sticker not acceptable)
Display	Screen: 13" PixelSens Flow,Display Resolution: 2880 X 1920 (267 PPI) Colour profile: sRGB and Vivid Refresh rate up to 120Hz (Dynamic refresh rate supported) Aspect ratio: 3:2 ,Contrast ratio 1200:1 Adaptive Colour, Auto Colour Management supported Touch: 10-point multi-touch Dolby Vision IQ support Gorilla Glass 5
Chipset	As compatible with processor
RAM	8 GB DDR5 RAM
Hard Disc	256 GB
Graphics	Intel Iris Xe Graphics G7 80 EUs
Graphics Ram Type	DDR5 SDRAM
Network and connectivity	WiFi 6E: 802.11ax compatible Bluetooth Wireless 5.1 technology
Connection	2 x USB-C with USB 4.0/ Thunderbolt 4 1 x Surface Connect port 1 x Surface Type Cover port
Display	15.6" LED Full HD display with TCO certified.
Optical Drive Type	integ BD-ROM
Wireless	IEEE 802.11 b/g/n Wireless Standard, Inbuilt Wi-fi 802.11 or above, Bluetooth 4.0 or above.
Audio	2W stereo speakers with Dolby Atmos
Video	Windows Hello face authentication camera (front-facing) Front-facing camera with 1080p full HD video 10.0MP rear-facing autofocus camera with 1080p HD and 4k video
Operating System	Preloaded genuine Windows 11Home 64bit operating system with pre activated OEM recovery media and device driver media and Preloaded Microsoft 365 Apps
Warranty	3 (three) years manufacturers' on-site comprehensive warranty of the supplied desktop covering all components.
Make	Microsoft
Keyboard	Keyboard Inbuilt
Battery	Surface Pro 9 (Intel/Wifi): Up to 15.5 hours of typical device usage
Security	Firmware TPM 2.0 , Windows Hello face sign-in
Pen and accessories compatibility	Designed for Surface Slim Pen 2 Integrated storage and wireless charging for Surface Slim Pen 2 with Surface Pro Signature Keyboard
(Signature Keyboard Supports tactile	Supports tactile signals with Surface Slim Pen 2 Supports Microsoft Pen Protocol (MPP)

signals with Surface Slim Pen 2 should be included)	
Sensors	Accelerometer Gyroscope Magnetometer Ambient Colour sensor
Antivirus	Installed Premium Antivirus software with minimum 1 year validity from date of installation
MS Office	Installed Original OEM Microsoft Office 2021 (Home and Student) with lifetime validity

[Format for Technical Verification]

Office Name .: Assam Building & Other Construction Worker's Welfare Board, Govt. of Assam

1	Full Name & Address of the company/ Authorized dealer/ distributor	
2	Distributor certificate/ Dealership certificate	Document furnished (Yes/No)
3	Mobile/Telephone No.	
4	FAX No	
5	Email ID	
6	Documents in support of address proof	Document furnished (Yes/No)
7	Power of Attorney	Document furnished (Yes/No)
8	GST No.	Document furnished (Yes/No)
9	The attested copies of GST registration certificate or any other certificate as may be applicable from time to time. Latest GST return filed, registration certificate for NSIC, DGS&D registration (if any).	Document furnished (Yes/No)

10	Copies of certificate of registration with govt./semi govt./ASRTU (if any) should be enclosed.	Document furnished (Yes/No)
11	Municipality trade license	Document furnished (Yes/No)
12	Income tax return certificate	Document furnished (Yes/No)
13	Address of the factory of the firm	Document furnished (Yes/No)
14	Annual turnover of the firm, submission of record for last 3 Financial years.	Document furnished (Yes/No)
15	Experience of supply to Govt./ STU /ASTC (in years).	Document furnished (Yes/No)
16	Copy of tender document duly signed with seal of the firm in each page of tender document.	Document furnished (Yes/No)
17	Proof of Original Product from OEM	Document furnished (Yes/No)

I/We agree to all terms and conditions of Tender documents as per Tender notice no.....
dtd.....

Name of the Firm:

Signature of the bidder:

Seal of the Firm:

Date:

[Format for Price Bid]

Office Name .: Assam Building & Other Construction Worker's Welfare Board, Govt. of Assam

Sl. No.	Product description	Basic Rate (in	Charges (if any)	Taxes/ GST	Total Rate (in
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		Rs.) (1)	(in Rs.) (2)	(in Rs.) (3)	Rs.) (1+2+3)
1	Microsoft Surface Pro 9 laptop				

I/We agree to all terms and conditions of Tender documents as per Tender notice no.....
dtd.....

Name of the Firm:

Signature of the bidder:

Seal of the Firm:

Date: